

Water Of Life Christian School

“A ministry of Water of Life Community Church”

7625 East Avenue, Fontana, California 92336
 Phone: (909) 463-3915 • Fax: (866) 875-8346

Employment Application

Thank you for your interest in Water of Life Christian School. Please complete this application and return it to the school office. We place a high priority on the quality of our staff, and believe one of the most important keys to a successful Christian school is to select the most professionally competent people who really love children and who exemplify Christian role models in their everyday lives. It is our prayer that God will fulfill His perfect will in the lives of all applicants.

GENERAL INFORMATION		
Full Name:	Application date:	
Present Address:		
City:	State	Zip
How long have you lived at the above address: _____ (On the back of this page please list any additional addresses where you have resided during the past five years.)		
Home Phone: ()	Work Phone: ()	Cell Phone: ()
E-mail Address:		
Referred by:	How did you find out about this opportunity?	
POSITION		
Position Applied for:		
Date available to work?	Monthly salary or hourly rate desired: \$	
Type of Employment: <input type="checkbox"/> Full-time <input type="checkbox"/> Part-Time <input type="checkbox"/> Temporary <input type="checkbox"/> Substitute		
Are you currently employed?	May we contact your current employer?	
Does your present employer know of your plans to change employment?		
Why do you desire to make a change in employment?		
Do you speak/read/write any foreign language? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain:		
Are you currently on “lay-off” status and subject to recall? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Can you travel if the job requires it? (Field trips, meetings, etc.) <input type="checkbox"/> Yes <input type="checkbox"/> No		
If you have children, what are your childcare arrangements?		
How do you plan for them to be cared for in case of illness?		
Have you attended Water of Life Church? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, for how long?		
Do you have friends/relatives that currently work at WOL Church or School? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain:		
Have you ever applied for employment, or been employed, at Water of Life Church or School? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain:		
Are there any hours or days you cannot work? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please indicate the days and reasons:		
If applying for Teachers & Teachers' Assistants, please complete the following: Indicate the age groups you prefer working with in order of priority? <input type="checkbox"/> 3's <input type="checkbox"/> 4's (preschool) <input type="checkbox"/> Kindergarten, <input type="checkbox"/> 1 st , <input type="checkbox"/> 2 nd , <input type="checkbox"/> 3 rd , <input type="checkbox"/> 4 th , <input type="checkbox"/> 5 th , <input type="checkbox"/> 6 th (elementary grades)		

Are you currently enrolled in any E.C.E courses? Yes No If yes, please list below:

School	Course Title	Units

CERTIFICATION/PREPARATON FOR TEACHING *ELEMENTARY SCHOOL*

Do you hold a valid California Teaching Credential? Yes, date received _____ No
 Do you hold any other teaching or administrative credentials? (Please list)

Have you completed *student teaching* as part of your preparation for teaching? Yes No
 If yes, at what grade levels?

SCHOOL RELATED EMPLOYMENT EXPERIENCE

List your employment while working/teaching in Preschool or Elementary School only:

1. Employer (most recent)	Dates Employed		Work Performed
	From	To	
Address			
City	State/Zip		
Phone ()	Hourly rate / Salary		
Your Job Title	Starting	Final	
Supervisor	Supervisor's Title		
What did you like most about your job?			
What did you like least about your job?			
Reason for leaving?			
2. Employer	Dates Employed		Work Performed
	From	To	
Address			
City	State/Zip		
Phone ()	Hourly rate / Salary		
Your Job Title	Starting	Final	
Supervisor	Supervisor's Title		
What did you like most about your job?			
What did you like least about your job?			
Reason for leaving?			

3. Employer	Dates Employed		Work Performed
	From	To	
Address			
City	State/Zip		
Phone ()	Hourly rate / Salary		
	Starting	Final	
Your Job Title			
Supervisor	Supervisor's Title		
What did you like most about your job?			
What did you like least about your job?			
Reason for leaving?			
What Christian textbook series have you used?			
List any other educational advantages you have had, including opportunities for travel:			
GENERAL EMPLOYMENT EXPERIENCE			
1. Employer (most recent)	Dates Employed		Work Performed
	From	To	
Address			
City	State/Zip		
Phone ()	Hourly rate / Salary		
	Starting	Final	
Your Job Title			
Supervisor	Supervisor's Title		
Reason for leaving?			
2. Employer	Dates Employed		Work Performed
	From	To	
Address			
City	State/Zip		
Phone ()	Hourly rate / Salary		
	Starting	Final	
Your Job Title			
Supervisor	Supervisor's Title		
Reason for leaving?			

3. Employer	Dates Employed		Work Performed
	From	To	
Address			
City	State/Zip		
Phone ()	Hourly rate / Salary		
	Starting	Final	
Your Job Title			
Supervisor		Supervisor's Title	

Reason for leaving?

If you need additional space, please continue on a separate sheet of paper.

May we contact all the employers listed above? Yes No If no, please explain and indicate which one(s) you do not wish us to contact:

REFERENCES

Give three references who are qualified to speak of your personal spiritual experience and Christian service. References must include phone numbers and fax numbers, if available. Do not list relatives. Include pastoral contacts at your church first.

First Name Last Name	Address City, State, Zip	Day Phone Fax Phone	Years Known	Relation-ship
1.		Day or Cell() Fax() E-mail -		
2.		Day or Cell() Fax() E-mail -		
3.		Day or Cell() Fax() E-mail -		

Give three other references qualified to speak of your professional training and experience:

First Name Last Name	Address City, State, Zip	Day Phone Fax Phone	Years Known	Relation-ship
1.		Day or Cell() Fax() E-mail -		
2.		Day or Cell() Fax() E-mail -		
3.		Day or Cell() Fax() E-mail -		

Nearest living relative:

Phone: ()

Relationship:

SPECIAL SKILLS / TALENTS

What experience do you have with computers and computer programs? Please explain on a separate page, if needed.

What special skills or training, experience, extra-curricular activities or other qualifications do you have that enhance your ability to fulfill the position applied for? Please explain on a separate page, if needed.

What talents, abilities, and personal traits do you have that have equipped you to work with children? Please explain on a separate page, if needed.

STATEMENT OF FAITH

Please carefully read our Statement of Faith and indicate below your degree of support:

WE BELIEVE that there is one living and true God, eternally existing in three persons, the Father, the Son and the Holy Spirit, equal in power and in glory, and that this triune God created all, upholds all and governs all.

WE BELIEVE that the scriptures of the Old and New Testaments are the Word of God, fully inspired and without error in the original manuscripts and infallible in rules of faith and practice.

WE BELIEVE in JESUS CHRIST, God's only begotten Son, conceived by the Holy Spirit. We believe in His virgin birth; sinless life; miracles and teaching; substitutionary atoning death, bodily resurrection, and ascension into heaven; perpetual intercession for His people; and personal, visible return to earth.

WE BELIEVE in the HOLY SPIRIT, who came forth from the Father and Son to convict the world of sin, righteousness, and judgment, and to regenerate, sanctify and empower for ministry all who believe in Christ. We believe the Holy Spirit indwells every believer in Jesus Christ and that He is an abiding Helper, Teacher and Guide. We believe in the present ministry of the Holy Spirit and in the exercise of all the Biblical gifts of the Spirit.

WE BELIEVE that all MEN are sinners by nature and choice and are therefore under condemnation, that God regenerates by the Holy Spirit those who repent of their sins and confess Jesus Christ as Lord; that Jesus Christ baptizes a seeking believer with the Holy Spirit with power for service, often subsequent to regeneration.

WE BELIEVE in the universal CHURCH, the living spiritual body of which Christ is the Head and all regenerated persons are the members.

WE BELIEVE that the Lord Jesus Christ committed two ORDINANCES to the Church, Baptism and the communion of the Lord's Supper. We believe in baptism by immersion, and in an open communion to all believers. We also believe that we may use the laying on of hands for the baptism of the Holy Spirit; for ordination of pastors, elders and deacons; and for receiving gifts of the Spirit or healing.

WE BELIEVE in the personal, visible RETURN OF CHRIST to earth and the establishment of His Kingdom; in the resurrection of the body; the final judgment; and the eternal blessing of the righteous and endless suffering of the wicked.

WE BELIEVE in what is termed "The Apostles Creed" as embodying the fundamental facts of Christian faith, which was foundational to the early church and still relevant to our lives today.

"I fully support the Statement of Faith as written without mental or spiritual reservation."

Your Signature: _____ Date: _____

"I support the Statement of Faith except for the area(s) listed on the back of this page."
(The exceptions may represent either disagreements or items for which you have not yet formed an opinion or conviction. Please explain.)

Your Signature _____ Date: _____

SPIRITUAL BACKGROUND

Water of Life Christian School is a ministry of Water of Life Community Church, an evangelical, non-denominational Christian church. We feel it is essential for each of our employees to: 1) support our Statement of Faith; 2) agree with the essential teachings of our church; 3) have a personal, saving relationship with Jesus Christ by His grace through faith alone; and 4) be an active member in regular attendance at Water of Life Community Church, or another church of like faith.

Have you by faith accepted Jesus as your personal Savior? Yes No If yes, when?

Have you been baptized in water? Yes No If yes, when and where?

Have you been baptized with the Holy Spirit? Yes No If yes, when?

Do you believe the Bible to be the ONLY inspired and infallible Word of God? Yes No
If no, please explain?

COMMUNITY ACTIVITIES

List all previous community service:

CHURCH INVOLVEMENT

List churches you have attended regularly during the past five years, starting with your current church affiliation:

Church Name:		Pastor/Contact:	
Denomination or affiliation:		Length of stay:	
Address:			
City:	State:	Zip:	Phone: ()
Church Name:		Pastor/Contact:	
Denomination or affiliation:		Length of stay:	
Address:			
City:	State:	Zip:	Phone: ()
Church Name:		Pastor/Contact:	
Denomination or affiliation:		Length of stay:	
Address:			
City:	State:	Zip:	Phone: ()

PERSONAL BACKGROUND

Some of these questions are required by legal and/or judicial precedent in actions taken against churches and schools where liabilities were determined due to incomplete screening of staff members. Please help us by answering ALL of the questions below. All information is confidential. If the answer is "Yes" to any of the questions in this section, please explain fully on a separate attached sheet of paper.

1. Have you, or any schools with which you have been associated, ever been the subject of, or been in any way involved in, a Title 22 infraction or investigation? Yes No

2. Have you ever been charged or convicted of a felony, child abuse, or other crime (other than a minor traffic violation)? Yes No
(It is mandatory that all employees pass fingerprint and child-abuse inquiries.)

3. Employment must be confirmed with a social security number and a state driver's license or other photographic identification. If employed, would that be a problem for you? Yes No

4. Are you presently being investigated or under a procedure to consider your discharge for misconduct by any of your present or previous employers? Yes No

5. Have you ever been reprimanded, disciplined, discharged, or asked to resign from a prior position? Yes No

6. Have you ever been charged in civil or criminal proceedings with improprieties regarding children? Yes No

7. Have you ever been convicted of any offense involving dishonesty, breach of trust, stealing, any type of moral impropriety, or any type of felony or misdemeanor? Yes No

8. Have you ever entered a court plea of guilty, or a court plea of "no contest" (nolo contendere), or has any court ever deferred further proceedings without entering a finding of guilty and placed you on probation or in a public service or education program for any crime whatsoever, other than a minor traffic offense? Yes No

9. Have you ever been convicted of a moving traffic violation within the last five years?
 Yes No

10. Have you ever been fingerprinted?

If so, when, where and why?

PERSONAL PHILOSOPHY

On separate paper (typed),, please answer each of the questions below:

A. Why do you want to be a part of the teaching staff of Water of Life Christian School?

B. Why do you feel you are qualified for this job?

C. What are the main characteristics that distinguish a Christian school from a public school?

D. What three responsibilities do you see as the most important for this position?

E. How would you perceive the role of the Preschool School Director and Administrator in relationship to you as a staff member?

F. Explain how teacher evaluations and periodic reviews of a teacher's techniques and methods have been helpful to you:

G. What is your personal philosophy of Christian education and how you would implement it in the classroom?

H. What is your personal philosophy of discipline? What is your attitude toward physical punishment?

I. What do you believe about the origins of earth and of mankind?

J1. What areas do you feel are your greatest strengths?

J2. What areas do you feel are your greatest weaknesses?

K. What would you like to be doing five years from now?

L. In what church activities are you involved and with what degree of regularity?

M. What other Christian service have you done since becoming a Christian?

N1. What is your attitude toward those of other races?

N2. What is your attitude toward those of other denominational beliefs?

O. What books have you read recently that have helped you spiritually?

P. Who are your greatest spiritual "influencers;" i.e. those who have had the greatest impact on your life and to whom you have looked for spiritual growth and guidance?

Q. List any church-related or spiritual conferences or seminars in which you have led or participated within the last five years?

R. Since we believe this possible employment with *Water of Life Christian School* is not simply just a job, explain why you feel a calling to work with children?

S. Describe your routine of personal Bible study and prayer.

T. Briefly give your Christian testimony. Please include how you first entered into a personal faith with Jesus Christ, your present relationship with the Lord, and how it affects your daily life.

U. How would you explain salvation to a child?

V. What are your convictions concerning the believer's faithfulness in giving, servanthood, and ministry?

W. If married, please state your spouse's feelings about your working at a Christian school.

X. State any additional information that might be helpful to us in considering your application?

CURRENT ISSUES

Please share your personal convictions as a Christian role-model for children regarding the following areas of concern:

1. Wine, beer, and other alcoholic beverages.

2. Smoking of any kind.

3. Marijuana and other non-prescription, habit-forming drugs.

4. Entertainment choices.

5. Pre-marital sex.

6. Divorce and remarriage.

7. Abortion.

8. Homosexuality.

9. Gambling.

10. Gossip.

CERTIFICATION AND AGREEMENT

I understand that Water of Life Christian School does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or disability; however, religion is a purposeful exclusion to this list of covered persons and protected classifications under the Religious Exemption Clause of Title VII, Sections 702 and 703.

I certify that the facts set forth in this application for employment are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time lapsed before discovery. If I am released under these circumstances, I further understand that I will be paid and receive benefits only through the day of release.

I authorize Water of Life Christian School to thoroughly interview the primary references I have listed, any secondary references mentioned through interviews with primary references, or other individuals, which know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and other matters related to my suitability for employment.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and my employment, without giving me prior notice of such disclosure. In addition, I release the school, my former employees, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references given to the school.

Since I will be working with children, I understand that I must submit to a fingerprint check by the FBI and possibly other federal and state authorities. I authorize the school to conduct a criminal records check. I understand and agree that any offer of employment that I may receive from the school is conditioned upon the receipt of background information, including criminal background information. The school may refuse employment or terminate conditional employment if the school deems any background information unfavorable or to reflect adversely on the school or on me as a Christian role model.

I understand that this is an application for employment and that no employment contract is being offered at this time.

I certify that I have carefully read and do understand the above statements.

Signature of Applicant

Date

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Authorization To Release Reference Information

I have made application for a position as a _____ with *Water of Life Christian School*. I have authorized the school to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and other matters related to my suitability for employment.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and my employment, without giving me prior notice of such disclosure. In addition, I release the *Water of Life Christian School*, my former employees, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references given to the school.

I agree that a photocopy or facsimile copy of this document and any signature shall be considered for all purposes as the original signed release on file.

Applicant's Name (Print)

Date

Applicant's Signature

Social Security Number